

REPORT CODE
NO101

**NOTICE OF INTENT TO FILL A VACANT
DUTY ASSIGNMENT**

POSTING NUMBER
2016-04

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

In accordance with Article 38, Section 4, of the USPS-APWU National Agreement, this is to give notice that the following position will be filled using the appropriate Preferred Assignment Selection Register and/or Promotion Eligibility Register. All employees are advised that where your name appears on a Promotion Eligibility Register or a Preferred Duty Assignment Selection Form, you may be promoted and/or reassigned according to your current preferences. You have the option to exercise your right to submit a new or amended preferred assignment selection form according to the criteria established in Article 38, Section 5.A.6 of the USPS-APWU National Agreement.

POSITION DESCRIPTION

Occupation Group Title: MAINTENANCE MECHANIC
HRIS Number: 12345-4
Duty Assignment Number: MM799334
Occupation Code: 4749-03XX
PS Salary Level: 07

WORK SCHEDULE

Tour: 3
NonScheduled Days: MON & TUE
Hours of Duty: 16:00 to 00:50

PRINCIPLE ASSIGNMENT AREA

Work Location: SALT LAKE CITY - GMF
Pay Location: 074


PHYSICAL OR OTHER SPECIAL REQUIREMENTS

SEE ADDITIONAL REQUIREMENTS

An employee who is listed on the appropriate register for a vacant assignment shall have the right to withdraw a preferred assignment or promotion selection, in writing, at anytime, but no later than the closing hour & date for this notice of intent.

U.S. POSTAL SERVICE
MAINTENANCE
JUSTIN J. ETHERIDGE
USPS
1760 WEST 2100 SOUTH
SALT LAKE CITY

UT 841999740



NAME

MMES

TITLE

1-19-2016

DATE

SLC P&DC

REPORT CODE
NOI01
2ND PART

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ADDITIONAL DUTY ASSIGNMENT REQUIREMENTS

Position Title:	HRIS No:	DA No:	Work Location:	PS Level:
MAINTENANCE MECHANIC	12345-4	MM799334	SALT LAKE CITY - GMF	07

MUST BE WILLING AND ABLE TO ATTEND REQUIRED TRAINING COURSES, BE CAPABLE OF PHYSICAL REQUIREMENTS AS LISTED IN THE QUALIFICATION STANDARD FOR THIS JOB POSITION AND BE CAPABLE OF PERFORMING ALL DUTIES AS LISTED IN THE JOB DESCRIPTION FOR THIS POSITION.

QUALIFYING TRAINING COURSES/SCHOOLS FOR THIS POSITION IS SUCCESSFUL COMPLETION OF IES SCHOOL AND ALL PREREQUISITES FOR IES.

THIS IS A TEMPORARY HRIS DUTY ASSIGNMENT NUMBER. WHEN A HRIS DUTY ASSIGNMENT HAS BEEN GENERATED AND RECEIVED, THAT NUMBER WILL BE ASSIGNED TO THIS POSITION.