

SLC P&DC

REPORT CODE  
NOI01

**NOTICE OF INTENT TO FILL A VACANT  
DUTY ASSIGNMENT**

POSTING NUMBER  
2015-028

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

In accordance with Article 38, Section 4, of the USPS-APWU National Agreement, this is to give notice that the following position will be filled using the appropriate Preferred Assignment Selection Register and/or Promotion Eligibility Register. All employees are advised that where your name appears on a Promotion Eligibility Register or a Preferred Duty Assignment Selection Form, you may be promoted and/or reassigned according to your current preferences. You have the option to exercise your right to submit a new or amended preferred assignment selection form according to the criteria established in Article 38, Section 5.A.6 of the USPS-APWU National Agreement.

POSITION DESCRIPTION

Occupation Group Title: GROUP LEADER-CUSTODIAL  
HRIS Number: 22222222  
Duty Assignment Number: GL599367  
Occupation Code: 3501-01XX  
PS Salary Level: 05

WORK SCHEDULE

Tour: 3  
NonScheduled Days: THU & FRI  
Hours of Duty: 14:15 to 22:75

PRINCIPLE ASSIGNMENT AREA


Work Location: SALT LAKE CITY - ASF  
Pay Location: 774

PHYSICAL OR OTHER SPECIAL REQUIREMENTS

An employee who is listed on the appropriate register for a vacant assignment shall have the right to withdraw a preferred assignment or promotion selection, in writing, at anytime, but no later than the closing hour & date for this notice of intent.

U.S. POSTAL SERVICE  
MAINTENANCE  
BRIAN T. WELLENHOFFER  
USPS  
1760 WEST 2100 SOUTH  
SALT LAKE CITY

UT 841999740

  
\_\_\_\_\_  
NAME  
  
\_\_\_\_\_  
TITLE

  
\_\_\_\_\_  
DATE

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REPORT CODE  
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2ND PART

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**ADDITIONAL DUTY ASSIGNMENT REQUIREMENTS**

<b>Position Title:</b>	<b>HRIS No:</b>	<b>DA No:</b>	<b>Work Location:</b>	<b>PS Level:</b>
GROUP LEADER-CUSTODIAL	22222222	GL599367	SALT LAKE CITY - ASF	05

MUST BE WILLING AND ABLE TO ATTEND REQUIRED TRAINING COURSES, BE CAPABLE OF PHYSICAL REQUIREMENTS AS LISTED IN THE QUALIFICATION STANDARD FOR THIS JOB POSITION AND BE CAPABLE OF PERFORMING ALL DUTIES AS LISTED IN THE JOB DESCRIPTION FOR THIS POSTION.

THIS IS A TEMPORARY HRIS NUMBER. WHEN A PERMANENT HRIS NUMBER FOR THIS POSTION HAS BEEN RECEIVED IT WILL BE ASSIGNED TO THIS JOB POSITION.

THIS IS A NEWLY CREATED GROUP LEADER POSITION FOR THE SALT LAKE CITY ASF. FILLING OF THIS POSITION IS BASED ON LABOR CUSTODIAN SENIORITY. IF YOU ARE NOT INTERESTED IN THIS POSITION, PLEASE CONTACT ME AT 801-974-2384 FOR A PROMOTION REJECTION FORM BEFORE THE CLOSING DATE OF THIS NOTICE.