

R0206  
BC497786 Salt Lake City(UT) Bi  
YGW4C0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 05/05/2025 14:52:07  
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 367517 Clerk

Opening Date : 05/09/2025 Closing Date : 05/18/2025

JOB ID: 74430441 2320-0009 LEAD SALES & SERVICES KP0013 P7 07 TOUR II LDC:48 EG:1=Full Time  
ASSOCIATE

Bidding Vacant

21092829

DWNTWN DIST CLK PL 002

SALT LAKE  
DOWNTOWN  
ANNEX

Clerks -  
NonHQ

JOB SLOT COMMENTS: APPLICANTS MUST HAVE A MINIMUM OF ONE YEAR EXPERIENCE IN A WINDOW POSITION PROVIDING A COMPREHENSIVE KNOWLEDGE OF POSTAL REGULATIONS, RULINGS, POLICY, AND PROCEDURES RELATING TO WINDOW WORK. HEAVY LIFTING/PROLONGED STANDING REQUIRED. TACS & ERMS DUTIES & OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0400-1230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030

POSTING COMMENTS :

VACATED BY :

EMP ID:

ON DATE:

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JOB ID: 70154587 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time  
Bidding Vacant 21095256 GENERAL EXPEDITORS - TOUR 1 SALT LAKE  
CITY Clerks -  
NonHQ

JOB SLOT COMMENTS: P&DC Expeditor position. Heavy lifting and prolonged standing required.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030

POSTING COMMENTS :

VACATED BY : KIMBERLEY CLEARY

EMP ID: 1733

ON DATE: 05/02/2025

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JOB ID: 71299139 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -  
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND  
PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : JORGE LARA EMP ID: 4619 ON DATE: 05/02/2025

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JOB ID: 71299140 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -  
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND  
PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : KRISTOFFER GABITO EMP ID: 1715 ON DATE: 05/02/2025

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JOB ID: 71299142 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -  
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND  
PROLONGED STANDING REQUIRED#

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QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : Lori Evans EMP ID: 7932 ON DATE: 05/02/2025

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VACANCY NOTICE

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JOB ID: 71327193 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time  
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -  
320/321 CITY NonHQ

JOB SLOT COMMENTS: Automated Letters / AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING  
AND PROLONGD STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : BABITA LANDES EMP ID: 1469 ON DATE: 05/02/2025

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JOB ID: 70366411 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time  
OPERATOR  
Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE Clerks -  
TOUR II CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0900-1730-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
09:00	17:30	030	09:00	17:30	030	OFF	OFF	OFF	OFF	OFF	OFF	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030

POSTING COMMENTS :

VACATED BY : ALLISON GLOVER EMP ID: 7514 ON DATE: 05/02/2025

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JOB ID: 70642166 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time  
OPERATOR  
Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE Clerks -  
TOUR II CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0700-1530-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : JESSICA WILSON EMP ID: 794 ON DATE: 05/02/2025

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JOB ID: 71097716 0356-10XX GRP LDR DATA CONVERSION KP0012 P7 06 TOUR I LDC:15 EG:1=Full Time  
OPERATOR

Bidding Vacant 01017109 ENCODING OPERATIONS UNIT SALT LAKE City REC Clerks -  
TOUR I NonHQ

JOB SLOT COMMENTS: QUALIFICATIONS TO BID-MUST BE A CURRENT REC SITE EMPLOYEE AND TO HAVE  
SUCESSFULLY KEYED FOR AT LEAST 6 MONTHS (INCLUDING NON-CAREER TIME) AS A  
DATA CONVERSION OPERATOR.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 2200-0630-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Lee Partington EMP ID: 9341 ON DATE: 04/30/2025

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JOB ID: 71134495 0356-09XX DATA CONVERSION KP0007 P7 05 LDC:15 EG:1=Full Time  
OPERATOR

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE City REC Clerks -  
TOUR III NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1530-2400-30L-TU-WES

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	OFF	OFF	OFF	OFF	OFF	OFF	15:30	24:00	030	15:30	24:00	030

POSTING COMMENTS :

VACATED BY : KAREN BAXTER EMP ID: 6797 ON DATE: 05/02/2025

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JOB ID: 71134586 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time  
OPERATOR

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE City REC Clerks -  
TOUR III NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1600-0030-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:00	00:30	030	OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : AMBER MORRIS EMP ID: 9298 ON DATE: 05/02/2025

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JOB ID: 71135794 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0800-1630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30
												08:00	16:30
													030

POSTING COMMENTS :

VACATED BY : Naomi Benedict EMP ID: 4431 ON DATE: 04/30/2025

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JOB ID: 71135998 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR III

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1600-0030-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	OFF	OFF
												OFF	OFF
												OFF	OFF

POSTING COMMENTS :

VACATED BY : Michelle Hulett EMP ID: 9773 ON DATE: 04/30/2025

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JOB ID: 71167151 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0730-1600-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30	16:00
												07:30	16:00
													030

POSTING COMMENTS :

VACATED BY : Melissa Bohne EMP ID: 5530 ON DATE: 05/02/2025

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JOB ID: 71167153 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0400-1230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030

POSTING COMMENTS :

VACATED BY : LUCY BOYER EMP ID: 1204 ON DATE: 04/30/2025

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JOB ID: 71291858 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time

Bidding Vacant 01017109 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR I

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 2130-0600-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:30	06:00	030	21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030

POSTING COMMENTS :

VACATED BY : CAMERON PYNE EMP ID: 371 ON DATE: 05/02/2025

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JOB ID: 71373020 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH

SECTION:

WORK SCHEDULE: 0900-1730-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030

POSTING COMMENTS :

VACATED BY : Jerry Watson EMP ID: 4553 ON DATE: 05/02/2025

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JOB ID: 71373080 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time  
OPERATOR

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0800-1630-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : SAMANTHA ELLEFSEN EMP ID: 2941 ON DATE: 05/02/2025

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JOB ID: 71387948 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time  
OPERATOR

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR III

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 1500-2330-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
15:00	23:30	030	15:00	23:30	030	15:00	23:30	030	OFF	OFF	OFF	OFF	OFF	OFF	15:00	23:30	030	15:00	23:30	030

POSTING COMMENTS :

VACATED BY : BEVERLY WALKER EMP ID: 515 ON DATE: 04/30/2025

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JOB ID: 71388071 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time  
OPERATOR

Bidding Vacant 01017109 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR I

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 2200-0630-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : CARISSA HONGPHAKDY EMP ID: 2083 ON DATE: 05/02/2025

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VACANCY NOTICE

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JOB ID: 71388095 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0630-1500-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	OFF	OFF	OFF	OFF	OFF	OFF	06:30	15:00	030

POSTING COMMENTS :

VACATED BY : DEA REED EMP ID: 8017 ON DATE: 05/02/2025

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JOB ID: 71393438 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0700-1530-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : ANGELA HAMMER EMP ID: 3158 ON DATE: 05/02/2025

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JOB ID: 95709408 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ  
TOUR III

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH

SECTION:

WORK SCHEDULE: 1430-2300-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:30	23:00	030	14:30	23:00	030	14:30	23:00	030	14:30	23:00	030	14:30	23:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Hoang Anh Truong EMP ID: 3259 ON DATE: 04/30/2025

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R0206  
BC497786 Salt Lake City(UT) Bi  
YGW4C0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 05/05/2025 14:52:07  
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JOB ID: 71968582 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time  
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE City ASF Clerks - NonHQ

JOB SLOT COMMENTS: APBS/HSUS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED  
STANDING REQUIRED.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : UTUSIA POLEKI EMP ID: 4154 ON DATE: 03/22/2025

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JOB ID: 72657802 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time  
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE City ASF Clerks - NonHQ

JOB SLOT COMMENTS: APBS/HSUS & OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED  
STANDING REQUIRED.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : LONATIA SOLOVI EMP ID: 5044 ON DATE: 04/12/2025

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JOB ID: 95722757 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
Bidding Vacant 01020480 Murray Clerk PL 007 MURRAY Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING. OTHER DUTIES AS ASSIGNED. POOL &  
RELIEF WILL COVER ABSENCES OF EMPLOYEES ASSIGNED TO AIRPORT, DOWNTOWN,  
MURRAY, NORTHWEST AND MAIN OFFICE.  
POSITION IS RELIEF LEAD SALES & SERVICE ASSOCIATE. SERVES AS A  
REPLACEMENT WHEN THE LSSA IS OFF ON NON-SCHEDULED DAYS AND LEAVE.  
WORK SCHEDULE: SAT: 0600- 1500-60L; MON/WED/THU/FRI: 845- 1745-60L; NS:  
SUN/TUE.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0600-1500-60L-Su-TuV

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	15:00	060	OFF	OFF	OFF	08:45	17:45	060	OFF	OFF	OFF	08:45	17:45	060	08:45	17:45	060	08:45	17:45	060

POSTING COMMENTS :

VACATED BY : MARCELLA DELGADO EMP ID: 3613 ON DATE: 05/02/2025

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R0206  
BC497786 Salt Lake City(UT) Bi  
YGW4C0

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 05/05/2025 14:52:07  
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JOB ID: 71119696 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE City Clerks -  
022 NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. THIS POSITION HELPS AT THE  
WAREHOUSE OPERATING FORKLIFT; ALSO HELPS WITH BOX SECTION, RETAIL  
WINDOW, AND OTHER DUTIES AS ASSIGNED. VARIABLE WORK SCHEDULE: MON:  
0330-1200-30L; TUE/THU: 0530-1400-30L; WED: 0930-1830- 60L; FRI:  
0330-1200-30L; NS: SAT/SUN.

QUALIFICATIONS : PIT FORKLIFT  
421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0330/0530-60L-SA-SUV

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	03:30	12:00	030	05:30	14:00	030	09:30	18:30	060	05:30	14:00	030	03:30	12:00	030

POSTING COMMENTS :

VACATED BY : JENNIFER DAVIS EMP ID: 2116 ON DATE: 05/02/2025

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JOB ID: 72825238 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE City Clerks -  
022 NonHQ

JOB SLOT COMMENTS: THIS POSITION WILL CONDUCT WINDOW AND PASSPORT DUTIES AND OTHER DUTIES  
AS ASSIGNED. HEAVY LIFTING/PROLONGED STANDING REQUIRED. MUST  
SUCCESSFULLY PASS EXAM 421 AND HERO PASSPORT TRAINING.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0700-1600-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	07:00	16:00	060	07:00	16:00	060	07:00	16:00	060	07:00	16:00	060	07:00	16:00	060

POSTING COMMENTS :

VACATED BY : Kimberlee Miller EMP ID: 300 ON DATE: 04/30/2025

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