

R0206
BC497786 Salt Lake City(UT) Bi
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/21/2025 15:27:05
Page: 1 of 7

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 366422 Clerk

Opening Date : 04/25/2025 Closing Date : 05/04/2025

JOB ID: 71299200 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE City Clerks -
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY
LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : BABITA LANDES

EMP ID: 1469

ON DATE: 04/18/2025

JOB ID: 71030262 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time
OPERATOR
Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE City Clerks -
TOUR II CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0645-1515-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:45	15:15	030	OFF	OFF	OFF	OFF	OFF	OFF	06:45	15:15	030	06:45	15:15	030	06:45	15:15	030	06:45	15:15	030

POSTING COMMENTS :

VACATED BY : Tamara ARGYLE

EMP ID: 5247

ON DATE: 04/18/2025

R0206
BC497786 Salt Lake City(UT) Bi
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/21/2025 15:27:05
Page: 2 of 7

JOB ID: 71046820 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1015-1845-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
10:15	18:45	030	10:15	18:45	030	10:15	18:45	030	10:15	18:45	030	10:15	18:45	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : VIJAYA KOPPULA EMP ID: 7367 ON DATE: 04/18/2025

JOB ID: 71135932 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ
TOUR III

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH

SECTION:

WORK SCHEDULE: 1530-2400-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	15:30	24:00	030	OFF	OFF	OFF	OFF	OFF	OFF	15:30	24:00	030

POSTING COMMENTS :

VACATED BY : JENNA KIM EMP ID: 5401 ON DATE: 04/18/2025

JOB ID: 71167156 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0900-1730-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
09:00	17:30	030	09:00	17:30	030	OFF	OFF	OFF	OFF	OFF	OFF	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030

POSTING COMMENTS :

VACATED BY : APRIL LAM EMP ID: 8413 ON DATE: 04/18/2025

R0206
BC497786 Salt Lake City(UT) Bi
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/21/2025 15:27:05
Page: 3 of 7

JOB ID: 71387952 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time
OPERATOR
Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks -
TOUR III NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1930-0400-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
OFF	OFF	OFF	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	19:30	04:00
030						030			030			030	
OFF			OFF			OFF			OFF			OFF	

POSTING COMMENTS :

VACATED BY : VAOSASINA AUVA'A EMP ID: 3828 ON DATE: 04/18/2025

JOB ID: 71393451 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time
OPERATOR
Bidding Vacant 01017109 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks -
TOUR I NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 2000-0430-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
20:00	04:30	030	20:00	04:30	030	20:00	04:30	030	20:00	04:30	030	OFF	OFF
												OFF	OFF
												OFF	OFF

POSTING COMMENTS :

VACATED BY : Nancy Smith EMP ID: 9765 ON DATE: 04/18/2025

JOB ID: 71393480 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time
OPERATOR
Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks -
TOUR II NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0800-1630-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday	
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To
08:00	16:30	030	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30

POSTING COMMENTS :

VACATED BY : KYLE HARRIS EMP ID: 2028 ON DATE: 04/18/2025

R0206
BC497786 Salt Lake City(UT) Bi
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/21/2025 15:27:05
Page: 4 of 7

JOB ID: 95607240 0356-10XX GRP LDR DATA CONVERSION KP0012 P7 06 TOUR II LDC:15 EG:1=Full Time
OPERATOR

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE City REC Clerks -
TOUR II NonHQ

JOB SLOT COMMENTS: MUST BE A CURRENT REC SITE EMPLOYEE. QUALIFICATION-TO HAVE KEYED
SUCCESSFULLY FOR AT LEAST 6 MONTHS (INCLUDING NON-CAREER TIME) AS A DATA
CONVERSION OPERATOR.
CMS Job Slot ID: 8768489

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0600-1430-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Russell Daley EMP ID: 1973 ON DATE: 04/30/2025

JOB ID: 95634360 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time
OPERATOR

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE City REC Clerks -
TOUR II NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1100-1930-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
11:00	19:30	030	OFF	OFF	OFF	OFF	OFF	OFF	11:00	19:30	030	11:00	19:30	030	11:00	19:30	030	11:00	19:30	030

POSTING COMMENTS :

VACATED BY : Robyn Furse EMP ID: 654 ON DATE: 04/30/2025

JOB ID: 72611171 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE City ASF Clerks -
NonHQ

JOB SLOT COMMENTS: ASF Expeditor: GENERAL EXPEDITOR DUTIES, HEAVY LIFTING AND PROLONGED
STANDING REQUIRED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 2000-0430-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
20:00	04:30	030	20:00	04:30	030	20:00	04:30	030	20:00	04:30	030	20:00	04:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Jeffrey Williams EMP ID: 3928 ON DATE: 04/04/2025

R0206
BC497786 Salt Lake City(UT) Bi
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/21/2025 15:27:05
Page: 5 of 7

JOB ID: 73990949 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 21095385 GENERAL EXPEDITORS - TOUR 3 SALT LAKE City ASF Clerks -
NonHQ

JOB SLOT COMMENTS: ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR
DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1930-0400-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	OFF	OFF	OFF	OFF	OFF	OFF	19:30	04:00	030	19:30	04:00	030

POSTING COMMENTS :

VACATED BY : CELINE MICHAEL EMP ID: 438 ON DATE: 04/04/2025

JOB ID: 73991279 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE City ASF Clerks -
NonHQ

JOB SLOT COMMENTS: ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR
DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 2300-0730-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
23:00	07:30	030	23:00	07:30	030	23:00	07:30	030	23:00	07:30	030	23:00	07:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : EDUARDO PILLADO EMP ID: 5038 ON DATE: 04/18/2025

JOB ID: 73991280 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE City ASF Clerks -
NonHQ

JOB SLOT COMMENTS: ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR
DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0000-0830-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
00:00	08:30	030	00:00	08:30	030	00:00	08:30	030	00:00	08:30	030	00:00	08:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : EMAELDIN SULEIMAN EMP ID: 8569 ON DATE: 04/04/2025

R0206
BC497786 Salt Lake City(UT) Bi
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/21/2025 15:27:05
Page: 6 of 7

JOB ID: 73991283 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE CITY ASF Clerks - NonHQ

JOB SLOT COMMENTS: ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0100-0930-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
01:00	09:30	030	01:00	09:30	030	OFF	OFF	OFF	OFF	OFF	OFF	01:00	09:30	030	01:00	09:30	030	01:00	09:30	030

POSTING COMMENTS :

VACATED BY : ALYSSA CALUAG EMP ID: 4307 ON DATE: 04/04/2025

JOB ID: 72001110 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR I LDC:45 EG:1=Full Time
ASSOC
Bidding Vacant 01020480 Murray Clerk PL 007 MURRAY Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.
WORK SCHEDULE: SAT: 0230-1100-30L; MON: 0130-1000-30L; WED/THU/FRI: 0230-1100-30L; NS: SUN/TUE.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0230-1100-30L-Su-TuV

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
02:30	11:00	030	OFF	OFF	OFF	01:30	10:00	030	OFF	OFF	OFF	02:30	11:00	030	02:30	11:00	030	02:30	11:00	030

POSTING COMMENTS :

VACATED BY : ELIZABETH CARDWELL EMP ID: 5762 ON DATE: 04/18/2025

JOB ID: 95572498 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:45 EG:1=Full Time
ASSOC
Bidding Vacant 01020480 Murray Clerk PL 007 MURRAY Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.
POOL & RELIEF/WILL COVER ABSENCES OF EMPLOYEES ASSIGNED TO AIRPORT, DOWNTOWN, MAIN OFFICE, MURRAY & NORTHWEST. POSITION IS RELIEF LEAD SALES & SERVICE ASSOCIATE. SERVES AS A REPLACEMENT WHEN THE LSSA IS OFF ON NON-SCHEDULED DAYS AND LEAVE.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 1000-1900-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	10:00	19:00	060	10:00	19:00	060	10:00	19:00	060	10:00	19:00	060	10:00	19:00	060

POSTING COMMENTS :

VACATED BY : ROBERTO MEZA EMP ID: 7229 ON DATE: 04/18/2025

R0206
BC497786 Salt Lake City(UT) Bi
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HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/21/2025 15:27:05
Page: 7 of 7

JOB ID: 74403537 2310-0012 CLERK/SPECIAL DELIVERY P7 06 TOUR II LDC:48 EG:1=Full Time
MESSENGER

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE City
022
Clerks - NonHQ

JOB SLOT COMMENTS: MIRROR POSITION CREATED TO REPLACE FULL TIME UNION OFFICIAL POS.
95805022. DELIMIT WHEN VACANT. HEAVY LIFTING/PROLONGED STANDING
REQUIRED. EXPRESS MAIL & OTHER DUTIES AS ASSIGNED. MUST SHOW & MAINTAIN
SAFE DRIVING RECORD & BE PROVIDED TRAINING ON 2-TON VEHICLE. MUST
QUALIFY FOR AIRPORT RAMP BADGE. POOL & RELIEF/WILL COVER ABSENCES FOR
AIRPORT, COTTONWOOD, DOWNTOWN, KEARNS, MAIN, MURRAY, NORTHWEST, SOUTH
SALT LAKE & WEST VALLEY

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0600-1430-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY :

EMP ID:

ON DATE:
