

R0206
BC497786 Salt Lake City(UT) Bi
BNM5K0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 03/25/2025 06:40:00
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 364186 Clerk Opening Date : 03/28/2025 Closing Date : 04/06/2025
JOB ID: 71298012 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -
320/321 CITY NonHQ

JOB SLOT COMMENTS: Automated Letters / AFCS and Other Duties as Assigned. Heavy Lifting and Prolonged Standing Required.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1930-0400-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : KARLYN CARTER EMP ID: 6305 ON DATE: 03/21/2025

JOB ID: 71298113 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : EMADELDIN SULEIMAN EMP ID: 8569 ON DATE: 03/21/2025

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JOB ID: 71327193 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -
320/321 CITY NonHQ

JOB SLOT COMMENTS: Automated Letters / AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING
AND PROLONGD STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : Michael Bramble EMP ID: 9463 ON DATE: 03/21/2025

JOB ID: 70642023 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time
OPERATOR
Bidding Vacant 01017109 ENCODING OPERATIONS UNIT SALT LAKE Clerks -
TOUR I CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 2330-0800-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
23:30	08:00	030	23:30	08:00	030	23:30	08:00	030	23:30	08:00	030	23:30	08:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : ZACHARY CHILCOTE EMP ID: 271 ON DATE: 01/23/2025

JOB ID: 71135798 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time
OPERATOR
Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE Clerks -
TOUR II CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0700-1530-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030	OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : ELIZABETH HEATON EMP ID: 7093 ON DATE: 03/21/2025

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JOB ID: 71167154 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0730-1600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
07:30	16:00	030	OFF	OFF	OFF	OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030

POSTING COMMENTS :

VACATED BY : Catherine Burson EMP ID: 369 ON DATE: 02/07/2025

JOB ID: 95710704 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0945-1815-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
09:45	18:15	030	09:45	18:15	030	OFF	OFF	OFF	OFF	OFF	09:45	18:15	030	09:45	18:15	030	09:45	18:15	030

POSTING COMMENTS :

VACATED BY : DEREK SMITH EMP ID: 3461 ON DATE: 03/21/2025

JOB ID: 95854524 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0430-1300-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:30	13:00	030	OFF	OFF	OFF	OFF	OFF	OFF	04:30	13:00	030	04:30	13:00	030	04:30	13:00	030

POSTING COMMENTS :

VACATED BY : WHITNEY STONEROCK-GLAZ EMP ID: 3392 ON DATE: 03/07/2025

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JOB ID: 70373288 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 01015558 COTTONWOOD CLERK P/L 021 COTTONWOOD Clerks -
NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0300-1130-30L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
03:00	11:30	030	OFF	OFF	OFF	03:00	11:30	030	OFF	OFF	OFF	03:00	11:30	030	03:00	11:30	030

POSTING COMMENTS :

VACATED BY : Lane McBride EMP ID: 6431 ON DATE: 03/21/2025

JOB ID: 95481608 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 01020480 Murray Clerk PL 007 MURRAY Clerks -
NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED, OTHER DUTIES AS ASSIGNED

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0930-1830-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:30	18:30	060	09:30	18:30	060	09:30	18:30	060	09:30	18:30	060

POSTING COMMENTS :

VACATED BY : JENNIFER DAVIS EMP ID: 2116 ON DATE: 03/21/2025
