

R0206
BC497786 Salt Lake City(UT) Bi
B6X6D0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 02/25/2025 11:23:44
Page: 1 of 5

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 361968 Clerk Opening Date : 02/28/2025 Closing Date : 03/09/2025
JOB ID:95641673 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:43 EG:1=Full Time
ASSOC
Bidding Vacant 21092829 DWNTWN DIST CLK PL 002 SALT LAKE DOWNTOWN ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0400-1230-30L-Su-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:00	12:30	030	OFF	OFF	OFF	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030	OFF	OFF	OFF	04:00	12:30	030

POSTING COMMENTS :

VACATED BY : NOEL CASE EMP ID: 8574 ON DATE: 02/07/2025

JOB ID:71299153 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE CITY Clerks - NonHQ
320/321

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1930-0400-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	19:30	04:00	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Alililotolele Vaofusi EMP ID: 8950 ON DATE: 02/21/2025

R0206
BC497786 Salt Lake City(UT) Bi
B6X6D0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 02/25/2025 11:23:44
Page: 2 of 5

JOB ID: 71299164 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND
PROLONGED STANDING REQUIRED#

#

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
----------	--------	--------	---------	-----------	----------	--------

From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Chaz Chanhmany EMP ID: 7912 ON DATE: 02/21/2025

JOB ID: 71307596 2315-7153 LEAD MAIL PROCESSING CLERK KP0013 P7 07 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS, HEAVY LIFTING AND PROLONGED STANDING REQUIRED.
OTHER DUTIES AS ASSIGNED. MUST HAVE 1 YEAR MAIL PROCESSING EXPERIENCE

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
----------	--------	--------	---------	-----------	----------	--------

From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : Donna Later EMP ID: 9879 ON DATE: 02/21/2025

JOB ID: 71393441 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time
Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE Clerks -
TOUR II CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0815-1645-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
----------	--------	--------	---------	-----------	----------	--------

From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
08:15	16:45	030	08:15	16:45	030	08:15	16:45	030	OFF	OFF	OFF	OFF	OFF	OFF	08:15	16:45	030	08:15	16:45	030

POSTING COMMENTS :

VACATED BY : GEOFFREY BRIGGS EMP ID: 6649 ON DATE: 12/07/2024

R0206
BC497786 Salt Lake City(UT) Bi
B6X6D0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 02/25/2025 11:23:44
Page: 3 of 5

JOB ID: 70530274 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE Clerks -
CITY ASF NonHQ

JOB SLOT COMMENTS: APBS/HSUS/Other Duties as assigned. Heavy lifting and prolonged standing required.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : STEPHANIE ZAMORA EMP ID: 4010 ON DATE: 02/21/2025

JOB ID: 73991280 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE Clerks -
CITY ASF NonHQ

JOB SLOT COMMENTS: ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0000-0830-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
00:00	08:30	030	00:00	08:30	030	00:00	08:30	030	00:00	08:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : ANTONETTE LEGUS EMP ID: 4792 ON DATE: 02/21/2025

JOB ID: 73991281 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE Clerks -
CITY ASF NonHQ

JOB SLOT COMMENTS: ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0100-0930-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
01:00	09:30	030	01:00	09:30	030	01:00	09:30	030	01:00	09:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : EDUARDO PILLADO EMP ID: 5038 ON DATE: 02/21/2025

R0206
BC497786 Salt Lake City(UT) Bi
B6X6D0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 02/25/2025 11:23:44
Page: 4 of 5

JOB ID: 70611800 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC

Bidding Vacant 01017226 KEARNS CLERK P/L 018 KEARNS Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0300-1130-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
03:00	11:30	030	OFF	OFF	OFF	OFF	OFF	OFF	03:00	11:30	030	03:00	11:30	030	03:00	11:30	030

POSTING COMMENTS :

VACATED BY : Norman Barringer EMP ID: 3648 ON DATE: 02/21/2025

JOB ID: 95661221 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:43 EG:1=Full Time
ASSOC

Bidding Vacant 01020493 So Salt Lake Clk 015 SOUTH SALT LAKE Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

WORK SCHEDULE: SAT: 0330-1200-30L MON: 0600-1500-60I: TUE/THU/FRI 0700-1600-60L; NS SUN/WED. POOL & RELIEF/WILL COVER ABSENCES OF EMPLOYEES ASSIGNED TO SOUTH SALT LAKE ONLY.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0330/0600-30L-Su-WeV

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
03:30	12:00	030	OFF	OFF	OFF	06:00	15:00	060	07:00	16:00	060	OFF	OFF	OFF	07:00	16:00	060

POSTING COMMENTS :

VACATED BY : Jennifer Jewkes EMP ID: 7330 ON DATE: 02/21/2025

R0206
BC497786 Salt Lake City(UT) Bi
B6X6D0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 02/25/2025 11:23:44
Page: 5 of 5

JOB ID: 95805022 2310-0012 CLERK/SPECIAL DELIVERY P7 06 LDC:48 EG:1=Full Time
MESSENGER

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE CITY Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. EXPRESS MAIL OPERATION AND OTHER DUTIES AS ASSIGNED. MUST DEMONSTRATE AND MAINTAIN A SAFE DRIVING RECORD AND WILL BE PROVIDED TRAINING ON 2-TON VEHICLE. MUST QUALIFY FOR AIRPORT RAMP BADGE (CRIMINAL BACKGROUND CHECK & AIRPORT AUTHORITY TEST) POOL & RELIEF/WILL COVER ABSENCES OF EMPLOYEES AT MAIN, AIRPORT, COTTONWOOD, DOWNTOWN, KEARNS, MURRAY, NORTHWEST, SOUTH SALT LAKE, & WEST VALLEY.

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE

SECTION:

WORK SCHEDULE: 0600-1430-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : BENJAMIN BOELKE EMP ID: 3911 ON DATE: 02/07/2025
