

R0206
BC497786 Salt Lake City(UT) Bi
XCPMGO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 355028 Clerk Opening Date : 12/06/2024 Closing Date : 12/15/2024
JOB ID:~~70882699~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01019512 TOUR III - GMF CLERKS, PL322 SALT LAKE City Clerks - NonHQ
AND CASUALS

JOB SLOT COMMENTS: Automated Letters & AFCS and other duties as assigned. Heavy lifting and prolonged standing required.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : ANTONETTE LEGUS EMP ID: 4792 ON DATE: 11/29/2024

JOB ID:~~Z1299198~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 21075954 TOUR II GMF CLERKS SALT LAKE City Clerks - NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS / AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : LAUREN BREWER EMP ID: 6142 ON DATE: 11/29/2024

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JOB ID: 71046820 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1015-1845-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From 10:15 To 18:45 Brk 030	From 10:15 To 18:45 Brk 030	From 10:15 To 18:45 Brk 030	From 10:15 To 18:45 Brk 030	From 10:15 To 18:45 Brk 030	OFF OFF OFF	From 10:15 To 18:45 Brk 030

POSTING COMMENTS :

VACATED BY : ARILYN GARRARD EMP ID: 3632 ON DATE: 11/29/2024

JOB ID: 71149700 0356-10XX GRP LDR DATA CONVERSION OPERATOR KP0012 P7 06 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

Qualification to bid-Must be a current REC site employee. To have keyed successfully for at least 6 months (including non-career time) as a Data Conversion Operator

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0600-1430-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From 06:00 To 14:30 Brk 030	From 06:00 To 14:30 Brk 030	From 06:00 To 14:30 Brk 030	From 06:00 To 14:30 Brk 030	OFF OFF OFF	From 06:00 To 14:30 Brk 030	From 06:00 To 14:30 Brk 030

POSTING COMMENTS :

VACATED BY : CRYSTAL HONGPHAKDY EMP ID: 8863 ON DATE: 11/29/2024

JOB ID: 71373076 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0800-1630-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
OFF OFF OFF	From 08:00 To 16:30 Brk 030	From 08:00 To 16:30 Brk 030	From 08:00 To 16:30 Brk 030	From 08:00 To 16:30 Brk 030	From 08:00 To 16:30 Brk 030	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : Dean Crandall EMP ID: 7021 ON DATE: 11/29/2024

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JOB ID: 71393354 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time
OPERATOR

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ
TOUR III

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0830-1700-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday				
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
OFF	OFF	OFF	OFF	OFF	08:30	17:00	030	08:30	17:00	030	08:30	17:00	030	08:30	17:00	030

POSTING COMMENTS :

VACATED BY : April Christensen EMP ID: 2817 ON DATE: 11/29/2024

JOB ID: 71393493 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time
OPERATOR

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ
TOUR II

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0415-1245-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
04:15	12:45	030	04:15	12:45	030	04:15	12:45	030	OFF	OFF	OFF	04:15	12:45	030	04:15	12:45	030

POSTING COMMENTS :

VACATED BY : KALEB SANDS EMP ID: 1282 ON DATE: 11/29/2024

JOB ID: 72016927 0356-10XX GRP LDR DATA CONVERSION KP0012 P7 06 TOUR III LDC:15 EG:1=Full Time
OPERATOR

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE CITY REC Clerks - NonHQ
TOUR III

JOB SLOT COMMENTS:

MUST BE A CURRENT REC EMPLOYEE AND TO HAVE KEYED SUCCESSFULLY FOR AT
LEAST 6 MONTHS (INCLUDING NON-CAREER TIME) AS A DCO.

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1400-2230-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk						
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : ELIZABETH HEATON EMP ID: 7093 ON DATE: 11/29/2024

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JOB ID: 72136811 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0800-1630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : Mike Mikkelson EMP ID: 1370 ON DATE: 11/29/2024

JOB ID: 95681751 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017109 ENCODING OPERATIONS UNIT TOUR I SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 2030-0500-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	20:30	05:00	030	20:30	05:00	030	20:30	05:00	030	20:30	05:00	030	20:30	05:00	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Kristine Harbin EMP ID: 3838 ON DATE: 11/29/2024

JOB ID: 95684453 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0730-1600-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Catherine Burson EMP ID: 369 ON DATE: 11/29/2024

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JOB ID: 95759066 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time

Bidding Vacant 01017109 ENCODING OPERATIONS UNIT TOUR I SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH DCO CBIT

SECTION:

WORK SCHEDULE: 2230-0700-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk					
22:30	07:00	030	22:30	07:00	030	22:30	07:00	030	OFF	OFF	OFF	OFF	OFF	22:30	07:00	030	22:30	07:00	030

POSTING COMMENTS :

VACATED BY : ZACHARY CHILCOTE EMP ID: 271 ON DATE: 11/29/2024

JOB ID: 71470599 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:14 EG:1=Full Time

Bidding Vacant 21080290 ASF OPERATIONS TOUR-I SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: APBS/HSUS AND OTHER DUTIES ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday				
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030

POSTING COMMENTS :

VACATED BY : HAMID ALI EMP ID: 3848 ON DATE: 11/29/2024

JOB ID: 72470522 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time

Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: APBS/HSUS, OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday				
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : STEPHANIE ZAMORA EMP ID: 4010 ON DATE: 11/29/2024

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JOB ID:72611171 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE City Annex Clerks - NonHQ

JOB SLOT COMMENTS: ASF Expeditor: GENERAL EXPEDITOR DUTIES, HEAVY LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 2000-0430-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
20:00	04:30	030	20:00	04:30	030	20:00	04:30	030	20:00	04:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : ANGELICA SALAS EMP ID: 8767 ON DATE: 11/29/2024

JOB ID:73991276 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE City Annex Clerks - NonHQ

JOB SLOT COMMENTS: ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 2300-0730-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
23:00	07:30	030	23:00	07:30	030	23:00	07:30	030	23:00	07:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : RAVEENA AIONO EMP ID: 7365 ON DATE: 11/29/2024

JOB ID:73991279 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE City Annex Clerks - NonHQ

JOB SLOT COMMENTS: ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 2300-0730-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
23:00	07:30	030	23:00	07:30	030	23:00	07:30	030	23:00	07:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : QING CHEN EMP ID: 9484 ON DATE: 11/29/2024

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JOB ID: ~~95493133~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 20949526 ASF OPERATIONS TOUR-II SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: APBS/HSUS AND OTHER DUTIES ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 0800-1630-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : ROCHELLE Steed EMP ID: 1271 ON DATE: 11/29/2024

JOB ID: ~~95761256~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 LDC:13 EG:1=Full Time
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: APBS/HSUS AND OTHER DUTIES ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS : SPBS APPLICATION

SECTION:

WORK SCHEDULE: 1700-0130-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Bunheng Rou EMP ID: 1487 ON DATE: 12/14/2024

JOB ID: ~~95830659~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 LDC:13 EG:1=Full Time
Bidding Vacant 20949526 ASF OPERATIONS TOUR-II SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: APBS/HSUS AND OTHER DUTIES ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 0800-1630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : Kent Teerlink EMP ID: 2278 ON DATE: 11/30/2024

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JOB ID: 70152163 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 01017223 WEST VALLEY CLERK P/L 020 WEST VALLEY Clerks -
NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0200-1030-30L-Su-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
02:00	10:30	030	OFF	OFF	OFF	02:00	10:30	030	02:00	10:30	030	02:00	10:30	030	02:00	10:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : ERIK KEITH

EMP ID: 1184

ON DATE: 11/29/2024
