HUMAN CAPITAL ENTERPRISE SYSTEMS VACANCY NOTICE

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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 345952 Opening Date: 08/16/2024 Closing Date: 08/25/2024 Clerk

JOB ID: 70369142 2320-28XX BULK MAIL TECH KP0015 P7 07 TOUR II LDC:79 EG:1=Full Time

Bidding Vacant 00037314 SALT LAKE CITY(UT) POST OFC - SALT LAKE Clerks -NonHQ INSHD CITY

HEAVY LIFTING/PROLONGED STANDING REQUIRED, SUCCESSFUL COMPLETION OF ALL JOB SLOT COMMENTS:

REQUIRED TRAINING COURSES INCLUDING 2 WEEKS AT TRAINING ACADEMY. MUST

HAVE VALID STATE DRIVERS LICENSE.

QUALIFICATIONS: VALID STATE DRIVER'S LICENSE

425 BUSINESS MAIL ENTRY PREREQ (V1.2) **427 BUSINESS MAIL ACADEMY EXAM**

SECTION:

WORK SCHEDULE: 0930-1800-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday

Brk From To OFF OFF OFF OFF OFF OFF 09:30 18:00 030 09:30 18:00 030 09:30 18:00 030 09:30 18:00 030 09:30 18:00 030

POSTING COMMENTS:

VACATED BY: Kristine Wilkins EMP ID: 879 ON DATE: 07/26/2024

P7 TOUR III JOB ID:<u>71299138</u> 2315-0063 MAIL PROCESSING CLERK KP0013 LDC:11 EG:1=Full Time 06 Clerks -

TOUR III - GMF CLERKS, PL SALT LAKE **Bidding Vacant** 01019244 320/321 NonHQ CITY

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND

PROLONGED STANDING REQUIRED

QUALIFICATIONS:

SECTION:

WORK SCHEDULE: 1630-0100-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Monday Wednesday **Thursday** Friday Brk From To **Brk** From To 16:30 01:00 030 16:30 01:00 030 16:30 01:00 030 OFF OFF OFF OFF OFF OFF OFF 16:30 01:00 030 16:30 01:00 030

POSTING COMMENTS:

VACATED BY: ANNA FALEPAPALANGI EMP ID: 6698 ON DATE: 08/09/2024

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B6X6D0

JOB ID: 70642107 0356-09XX DATA CONVERSION

KP0007 **P7** TOUR I LDC:15 EG:1=Full Time

Bidding Vacant

OPERATOR 01017109

ENCODING OPERATIONS UNIT TOUR I

SALT LAKE CITY REC

05

Clerks -NonHQ

NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

DCO CBIT

SECTION:

WORK SCHEDULE: 0015-0845-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Sunday Friday Saturday Monday Tuesday Wednesday Thursday From To Brk From To Brk From To Brk From To Brk From To OFF OFF OFF 00:15 08:45 030 00:15 08:45 030 00:15 08:45 030 00:15 08:45 030 00:15 08:45 030 OFF OFF

POSTING COMMENTS:

VACATED BY: Rodney Giauque EMP ID: 784 ON DATE: 07/26/2024

JOB ID: 71149700 0356-10XX GRP LDR DATA CONVERSION KP0012 **P7** 06 TOUR II LDC:15 EG:1=Full Time

OPERATOR

Bidding Vacant 01017110 **ENCODING OPERATIONS UNIT** SALT LAKE Clerks -

TOUR II

JOB SLOT COMMENTS: Qualification to bid-Must be a current REC site employee. To have keved

successfully for at least 6 months (including non-career time) as a Data

Conversion Operator#

#

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

DCO CBIT

SECTION:

WORK SCHEDULE: 0600-1430-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Monday Saturday Sunday Tuesday Wednesday **Thursday** Friday From To Brk From To Brk From To Brk From To Brk From To

POSTING COMMENTS:

VACATED BY: LOGAN MERCHANT EMP ID: 382 ON DATE: 08/09/2024

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B6X6D0

JOB ID:71291742 0356-09XX DATA CONVERSION **OPERATOR**

KP0007 **P7** 05 TOUR I LDC:15 EG:1=Full Time

Bidding Vacant

01017109

ENCODING OPERATIONS UNIT TOUR I

SALT LAKE CITY REC

Clerks -NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

DCO CBIT

SECTION:

WORK SCHEDULE: 0015-0845-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Sunday Tuesday Friday Monday Wednesday Thursday

From To Brk From To Brk From To Brk From To Brk From To 00:15 08:45 030 00:15 08:45 030 OFF OFF OFF OFF OFF OFF OFF 00:15 08:45 030 00:15 08:45 030 00:15 08:45 030

POSTING COMMENTS:

VACATED BY: ELIZABETH JOSEPHSON EMP ID: 8771

ON DATE: 07/26/2024

JOB ID: 71292054 0356-09XX DATA CONVERSION

KP0007 **P7** 05

TOUR III LDC:15

EG:1=Full Time

Bidding Vacant

OPERATOR 01017111

ENCODING OPERATIONS UNIT CITY REC

SALT LAKE

Clerks -NonHQ

TOUR III

JOB SLOT COMMENTS:

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

DCO CBIT

SECTION:

WORK SCHEDULE: 1500-2330-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk From To OFF OFF OFF OFF OFF 15:00 23:30 030 15:00 23:30 030 15:00 23:30 030 15:00 23:30 030 15:00 23:30 030

POSTING COMMENTS:

VACATED BY: Elaine Barton EMP ID: 4552 ON DATE: 07/31/2024

JOB ID:<u>71292303</u> 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

OPERATOR

01017110 **ENCODING OPERATIONS UNIT** SALT LAKE Clerks -**Bidding Vacant** TOUR II CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

DCO CBIT

SECTION:

WORK SCHEDULE: 0815-1645-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk OFF OFF OFF 08:15 16:45 030 08:15 16:45 030 08:15 16:45 030 08:15 16:45 030 08:15 16:45 030 08:15 16:45

POSTING COMMENTS:

EMP ID: 4025 ON DATE: 07/26/2024 **VACATED BY: LARA PENROD**

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B6X6D0

JOB ID:71373099 0356-09XX DATA CONVERSION

KP0007 **P7** 05 TOUR III LDC:15 EG:1=Full Time

OPERATOR

Bidding Vacant 01017111 **ENCODING OPERATIONS UNIT** SALT LAKE TOUR III

CITY REC

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Clerks -NonHQ

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JOB SLOT COMMENTS:

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

DCO CBIT

SECTION:

WORK SCHEDULE: 1730-0200-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Sunday Tuesday Friday Monday Wednesday Thursday From To Brk From To Brk From To Brk From To Brk From To 17:30 02:00 030 17:30 02:00 030 OFF OFF OFF OFF OFF OFF 17:30 02:00 030 17:30 02:00 030 17:30 02:00 030

POSTING COMMENTS:

VACATED BY: EDUARDO PILLADO EMP ID: 5038 ON DATE: 07/26/2024

JOB ID: 71393437 0356-09XX DATA CONVERSION KP0007 **P7** TOUR II LDC:15 EG:1=Full Time 05

OPERATOR

Bidding Vacant 01017110 **ENCODING OPERATIONS UNIT** SALT LAKE Clerks -NonHQ

TOUR II CITY REC

JOB SLOT COMMENTS:

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

DCO CBIT

SECTION:

WORK SCHEDULE: 0730-1600-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk OFF OFF OFF 07:30 16:00 030 07:30 16:00 030 07:30 16:00 030 07:30 16:00 030 07:30 16:00 030 07:30 16:00 030

POSTING COMMENTS:

VACATED BY: Jerry Rees EMP ID: 8434 ON DATE: 07/26/2024

JOB ID:<u>71393482</u> 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

OPERATOR

01017110 **ENCODING OPERATIONS UNIT** SALT LAKE Clerks -**Bidding Vacant**

TOUR II CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

DCO CBIT

SECTION:

WORK SCHEDULE: 0645-1515-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk OFF OFF OFF 06:45 15:15 030 06:45 15:15 030 06:45 15:15 030 06:45 15:15 030 06:45 15:15 030 06:45 15:15

POSTING COMMENTS:

EMP ID: 942 ON DATE: 07/25/2024 **VACATED BY: Allison Newbold**

HUMAN CAPITAL ENTERPRISE SYSTEMS

LDC:15

TOUR I

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EG:1=Full Time

Friday

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JOB ID:95814682 0356-10XX GRP LDR DATA CONVERSION KP0012 **OPERATOR**

Bidding Vacant 01017109 **ENCODING OPERATIONS UNIT** SALT LAKE Clerks -TOUR I NonHQ CITY REC

MUST BE A CURRENT REC SITE EMPLOYEE. QUALIFICATION - TO HAVE KEYED JOB SLOT COMMENTS:

SUCCESSFULLY FOR AT LEAST 6 MONTHS (INCLUDING NON-CAREER TIME) AS A DATA

P7

06

Wednesday

Thursday

CONVERSION OPERATOR.

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

DCO CBIT

SECTION:

WORK SCHEDULE: 2200-0630-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Monday Thursday Sunday Tuesday Wednesday Friday Brk From To Brk 22:00 06:30 030 OFF OFF OFF OFF OFF 22:00 06:30 030 22:00 06:30 030 22:00 06:30 030 22:00 06:30 030

POSTING COMMENTS:

VACATED BY: ALLYSA PHOMMACHANH EMP ID: 5282 ON DATE: 07/26/2024

JOB ID: 95860428 0356-09XX DATA CONVERSION **KP0007 P7** 05 TOUR II LDC:15 EG:1=Full Time

OPERATOR

Bidding Vacant 01017110 **ENCODING OPERATIONS UNIT** SALT LAKE Clerks -TOUR II **CITY REC** NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS: 714 DATA ENTRY (V1.1) HIGH

Sunday

SECTION:

WORK SCHEDULE: 0630-1500-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Tuesday From To Brk From To Brk From To Brk From To Brk From To 06:30 15:00 030 06:30 15:00 030 06:30 15:00 030 06:30 15:00 030 OFF OFF OFF OFF OFF OFF 06:30 15:00 030

POSTING COMMENTS:

Saturday

VACATED BY: DEREK SMITH EMP ID: 3461 ON DATE: 08/09/2024

Monday

JOB ID: 72611165 2315-06XX PARCEL POST DIST-MACHINE KP0012 EG:1=Full Time 06 TOUR II LDC:13 20949526 **ASF OPERATIONS TOUR-II** SALT LAKE Clerks -

Bidding Vacant CITY ANNEX NonHQ

JOB SLOT COMMENTS: For Increased staffing MOU. APBS/ULS AND OTHER DUTIES AS ASSIGNED. HEAVY

LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS: SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 0800-1630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk 08:00 16:30 030 08:00 16:30 030 08:00 16:30 030 OFF OFF OFF OFF OFF 08:00 16:30 030 08:00 16:30 030

POSTING COMMENTS:

EMP ID: 7685 ON DATE: 08/09/2024 **VACATED BY: Collin Croxford**

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JOB ID:<u>72611171</u> 2315-11XX GENERAL EXPEDITOR

KP0015 **P7** 07 LDC:17

EG:1=Full Time

Bidding Vacant

21095383

GENERAL EXPEDITORS - TOUR 1 SALT LAKE CITY ANNEX

TOUR I

Clerks -NonHQ

JOB SLOT COMMENTS:

ASF Expeditor: GENERAL EXPEDITOR DUTIES, HEAVY LIFTING AND PROLONGED

STANDING REQUIRED.

QUALIFICATIONS:

SECTION:

WORK SCHEDULE: 2130-0600-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk From To Brk From To Brk From To Brk From To Rrk 21:30 06:00 030 21:30 06:00 030 21:30 06:00 030 21:30 06:00 030 21:30 06:00 030 OFF OFF OFF OFF

POSTING COMMENTS:

VACATED BY: AILINI PAUNI

EMP ID: 2186

ON DATE: 08/09/2024

************ JOB ID:<u>73991281</u> 2315-11XX GENERAL EXPEDITOR

TOUR I KP0015 **P7** 07

EG:1=Full Time LDC:17

Bidding Vacant 21095383 **GENERAL EXPEDITORS - TOUR 1 SALT LAKE** CITY ANNEX Clerks -NonHQ

JOB SLOT COMMENTS: ASF EXPEDITOR, PROLONG STANDING/HEAVY LIFTING REQUIRED, EXPEDITOR

DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS:

SECTION:

WORK SCHEDULE: 0100-0930-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday From To Brk From To Brk

01:00 09:30 030 01:00 09:30 030 01:00 09:30 030 01:00 09:30 030 01:00 09:30 030 OFF OFF OFF OFF

POSTING COMMENTS:

VACATED BY: SELA MAFUAHINGANO EMP ID: 974 ON DATE: 08/09/2024

JOB ID: 73991285 2315-11XX GENERAL EXPEDITOR KP0015 **P7** 07 TOUR III LDC:17 EG:1=Full Time **Bidding Vacant** 21095385 GENERAL EXPEDITORS - TOUR 3 SALT LAKE Clerks -

CITY ANNEX NonHQ

ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR

DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS:

JOB SLOT COMMENTS:

SECTION:

WORK SCHEDULE: 1600-0030-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Friday Monday Wednesday Thursday Sunday Tuesday

Brk From To

POSTING COMMENTS:

VACATED BY: Jerry Rees EMP ID: 8434 ON DATE: 08/09/2024

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JOB ID:73991287 2315-11XX GENERAL EXPEDITOR

KP0015 **P7** 07 TOUR III LDC:17 EG:1=Full Time

Bidding Vacant

21095385

GENERAL EXPEDITORS - TOUR 3 SALT LAKE **CITY ANNEX** Clerks -NonHQ

JOB SLOT COMMENTS:

ASF EXPEDITOR. PROLONG STANDING/HEAVY LIFTING REQUIRED. EXPEDITOR

DUTIES, OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS:

SECTION:

WORK SCHEDULE: 1600-0030-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Sunday Monday Tuesday Wednesday Thursday Friday

From To Brk From To **Brk** 16:00 00:30 030 16:00 00:30 030 OFF OFF OFF OFF OFF 16:00 00:30 030 16:00 00:30 030 16:00 00:30 030

POSTING COMMENTS:

VACATED BY: QING CHEN EMP ID: 9484 ON DATE: 08/09/2024

JOB ID: 95856657 2320-0003 SALES, SVCS/DISTRIBUTION KP0013 TOUR I LDC:43 EG:1=Full Time **P7** 06

ASSOC

01017226 **KEARNS CLERK P/L 018 KEARNS** Clerks -**Bidding Vacant**

NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED. QUALIFICATIONS: 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0200-1030-30L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday From To Brk 02:00 10:30 030 OFF OFF OFF 02:00 10:30 030 OFF OFF 02:00 10:30 030 02:00 10:30 030 02:00 10:30 030

POSTING COMMENTS:

VACATED BY: Shane Searle EMP ID: 8195 ON DATE: 08/09/2024

JOB ID: 70713303 2320-0009 LEAD SALES & SERVICES **KP0013 P7** 07 TOUR II LDC:45 EG:1=Full Time

ASSOCIATE

01020480 Murray Clerk PL 007 MURRAY Clerks -**Bidding Vacant** NonHQ

JOB SLOT COMMENTS: Applicants must have a minimum of one year experience in a window position providing a comprehensive knowledge of postal regulations,

rulings, policy, and procedures relating to window work. Heavy lifting/prolonged standing required. Other duties as assigned. Work schedule: Sat: 0930-1830-60L; Tue/Wed/Thu/Fri: 1100-2000-60L;

NS: Sun/Mon. (V0045850)

QUALIFICATIONS: 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0930/1100-60L-SU-MOV

All schedules display 'service days' according to USPS policy.

Saturday Sunday Monday Tuesday Wednesday Thursday Friday From To Brk From To 09:30 18:30 060 OFF OFF OFF OFF OFF OFF 11:00 20:00 060 11:00 20:00 060 11:00 20:00 060 11:00 20:00 060

POSTING COMMENTS:

VACATED BY: David O'Leary EMP ID: 8194 ON DATE: 08/09/2024

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VACANCY NOTICE

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JOB ID:70051127 2315-0063 MAIL PROCESSING CLERK KP0013 **P7** 06 TOUR I LDC:43 EG:1=Full Time Bidding Vacant 01020486 SUGARHOUSE Clerks -Sugarhouse Clk 006

NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS:

SECTION:

WORK SCHEDULE: 0200-1030-30L-Su-FrS

All schedules display 'service days' according to USPS policy.

Monday Wednesday Saturday Sunday Tuesday Thursday Friday From To Brk 02:00 10:30 030 OFF OFF OFF 02:00 10:30 030 02:00 10:30 030 02:00 10:30 030 02:00 10:30 030 OFF OFF OFF

POSTING COMMENTS:

VACATED BY: DANIEL GROTHE EMP ID: 4505 ON DATE: 07/26/2024