

R0206  
BC497786 Salt Lake City(UT) Bi  
GNNRMO

HUMAN CAPITAL ENTERPRISE SYSTEMS  
VACANCY NOTICE

REQUESTED: 11/20/2023 10:45:45  
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 324559 Clerk Opening Date : 11/24/2023 Closing Date : 12/03/2023  
JOB ID: 95592676 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC  
Bidding Vacant 21092829 DWNTWN DIST CLK PL 002 SALT LAKE DOWNTOWN Clerks -  
ANNEX NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED; OTHER DUTIES AS ASSIGNED.  
POOL & RELIEF/WILL COVER ABSENCES OF EMPLOYEES ASSIGNED TO AIRPORT,  
DOWNTOWN, MAIN OFFICE, MURRAY AND NORTHWEST. WORK SCHEDULE: SAT: 0830-1730-60L; MON/WED/THU/FRI: 0930-1830-60L; NS: SUN/TUE.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)  
SECTION:  
WORK SCHEDULE: 0830-1730-60L-Su-TuV

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:30	17:30	060	OFF	OFF	OFF	09:30	18:30	060	OFF	OFF	OFF	09:30	18:30	060	09:30	18:30	060

POSTING COMMENTS :

VACATED BY : CHRISTOPHER PAPPAS EMP ID: 5067 ON DATE: 11/17/2023

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JOB ID: 95508119 2320-28XX BULK MAIL TECH KP0015 P7 07 LDC:79 EG:1=Full Time  
Bidding Vacant 00037314 SALT LAKE CITY(UT) POST OFC - SALT LAKE Clerks -  
INSHD CITY NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED, SUCCESSFUL  
COMPLETION OF ALL REQUIRED TRAINING COURSES INCLUDING  
2 WEEKS AT TRAINING ACADEMY MUST HAVE VALID STATE DRIVERS LICENSE  
CMS Job Slot ID: 8897078

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE  
425 BUSINESS MAIL ENTRY PREREQ (V1.2)  
427 BUSINESS MAIL ACADEMY EXAM

SECTION:  
WORK SCHEDULE: 1200-2030-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	12:00	20:30	030	12:00	20:30	030	12:00	20:30	030	12:00	20:30	030

POSTING COMMENTS :

VACATED BY : DANIEL SPENCER EMP ID: 29 ON DATE: 11/17/2023

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JOB ID: 71298902 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time  
Bidding Vacant 21075954 TOUR II GMF CLERKS SALT LAKE CITY Clerks - NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1630-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	08:00 16:30 030

POSTING COMMENTS :

VACATED BY : LOTOMAU LOTOMAU EMP ID: 2567 ON DATE: 10/06/2023

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JOB ID: 71299138 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE CITY Clerks - NonHQ  
320/321

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	16:30 01:00	030	16:30 01:00	030	16:30 01:00	030	16:30 01:00	030	16:30 01:00 030

POSTING COMMENTS :

VACATED BY : Ricardo Espinosa EMP ID: 7083 ON DATE: 10/06/2023

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JOB ID: 71299198 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time  
Bidding Vacant 21075954 TOUR II GMF CLERKS SALT LAKE CITY Clerks - NonHQ

JOB SLOT COMMENTS: TOUR 2 AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED#

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QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0800-1630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF OFF OFF OFF

POSTING COMMENTS :

VACATED BY : Elsa Salazar EMP ID: 9509 ON DATE: 10/06/2023

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JOB ID: 71299217 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time  
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -  
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY  
LIFTING AND PROLONGED STANDING REQUIRED  
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QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : MANPREET KAUR EMP ID: 8935 ON DATE: 10/06/2023

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JOB ID: 71388097 0356-09XX DATA CONVERSION KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time  
OPERATOR  
Bidding Vacant 01017110 ENCODING OPERATIONS UNIT SALT LAKE Clerks -  
TOUR II CITY REC NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH  
DCO CBIT

SECTION:

WORK SCHEDULE: 0630-1500-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	06:30	15:00	030

POSTING COMMENTS :

VACATED BY : GREGORY HAYWARD EMP ID: 7803 ON DATE: 10/30/2023

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JOB ID: 70949749 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time  
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE Clerks -  
CITY ANNEX NonHQ

JOB SLOT COMMENTS: ULS/APBS and other duties as assigned. Heavy Lifting Required, prolonged  
standing required.

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : WESLEY SANCHEZ EMP ID: 7250 ON DATE: 10/06/2023

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JOB ID:71350860 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 LDC:13 EG:1=Full Time  
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE City Annex Clerks - NonHQ

JOB SLOT COMMENTS: AFSM and other duites as assigned. Prolonged standing and heavy lifting required.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1700-0130-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : HOLLY BRUCE EMP ID: 3240 ON DATE: 10/06/2023

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JOB ID:72611171 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time  
Bidding Vacant 21095383 GENERAL EXPEDITORS - TOUR 1 SALT LAKE City Annex Clerks - NonHQ

JOB SLOT COMMENTS: GENERAL EXPEDITOR DUTIES, HEAVY LIFTING AND PROLONGED STANDING REQUIRED.

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 2130-0600-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : AKOSITA NGAUE EMP ID: 3782 ON DATE: 10/30/2023

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JOB ID:95802065 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 LDC:13 EG:1=Full Time  
Bidding Vacant 20949526 ASF OPERATIONS TOUR-II SALT LAKE City Annex Clerks - NonHQ

JOB SLOT COMMENTS: SPBS/ULS/OTHER DUTIES AS ASSIGNED  
HEAVY LIFTING REQUIRED, PROLONGED STANDING REQUIRED  
CMS Job Slot ID: 8778324

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 0800-1630-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : ANGELA MEZA EMP ID: 6074 ON DATE: 10/06/2023

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JOB ID: 95848793 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:43 EG:1=Full Time  
ASSOC

Bidding Vacant 01020486 Sugarhouse Clk 006 SUGARHOUSE Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0200-1030-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk OFF OFF OFF	From To Brk OFF OFF OFF	From To Brk 02:00 10:30 030	From To Brk 02:00 10:30 030	From To Brk 02:00 10:30 030	From To Brk 02:00 10:30 030	From To Brk 02:00 10:30 030

POSTING COMMENTS :

VACATED BY : Kathryn Leonard EMP ID: 5249 ON DATE: 11/30/2023

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JOB ID: 71754578 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:48 EG:1=Full Time  
ASSOC

Bidding Vacant 01017223 WEST VALLEY CLERK P/L 020 WEST VALLEY Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

POOL & RELIEF/WILL COVER ABSENCES OF EMPLOYEES ASSIGNED TO COTTONWOOD, KEARNS, MAIN OFFICE, SOUTH SALT LAKE AND WEST VALLEY.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0600-1500-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk OFF OFF OFF	From To Brk OFF OFF OFF	From To Brk 06:00 15:00 060	From To Brk 06:00 15:00 060	From To Brk 06:00 15:00 060	From To Brk 06:00 15:00 060	From To Brk 06:00 15:00 060

POSTING COMMENTS :

VACATED BY : Nina Larsen EMP ID: 8106 ON DATE: 09/21/2023

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JOB ID: 72825238 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time  
ASSOC

Bidding Vacant 01017217 MAIN OFFICE BOX SECTION PL SALT LAKE CITY Clerks - NonHQ  
022

JOB SLOT COMMENTS: THIS POSITION WILL PRIMARILY CONDUCT PASSPORT DUTIES AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING/PROLONGED STANDING REQUIRED.

MUST SUCCESSFULLY PASS EXAM 421 AND HERO PASSPORT TRAINING.  
VARIABLE WORK SCHEDULE: SAT: 0600-1430-30L; MON/TUE/WED/THU: 0800-1630-30L; NS: SUN/FRI

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0600-1430-30L-Su-FrV

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk 06:00 14:30 030	From To Brk OFF OFF OFF	From To Brk 08:00 16:30 030	From To Brk 08:00 16:30 030	From To Brk 08:00 16:30 030	From To Brk 08:00 16:30 030	From To Brk OFF OFF OFF

POSTING COMMENTS :

VACATED BY : Salote Latu EMP ID: 5332 ON DATE: 11/17/2023

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