

R0206
BC497786 Salt Lake City(UT) Bi
Y3GTK0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 02/05/2019 10:36:24
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 192875 Clerk Opening Date : 02/08/2019 Closing Date : 02/17/2019
JOB ID: 70369142 2320-28XX BULK MAIL TECH KP0015 P7 07 LDC:79 EG:1=Full Time
Bidding Vacant 00037314 SALT LAKE CITY(UT) POST OFC - SALT LAKE CITY Clerks - NonHQ
INSHD

JOB SLOT COMMENTS: PROLONGED STANDING, HEAVY LIFTING REQUIRED, SUCCESSFUL COMPLETION OF ALL REQUIRED TRAINING COURSES INCLUDING 2 WEEKS AT TRAINING ACADEMY#

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM

SECTION:

WORK SCHEDULE: 0900-1730-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030

POSTING COMMENTS :

VACATED BY : Nancy Nordquist EMP ID: 1647 ON DATE: 02/01/2019

JOB ID: 71298151 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE CITY Clerks - NonHQ
320/321

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND PROLONGED STANDING REQUIRED#
1630-0100-30L-Wed/Thur

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1630-0100-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : Angela Alderman EMP ID: 8958 ON DATE: 02/01/2019

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JOB ID: 71298692 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 21075954 TOUR II GMF CLERKS SALT LAKE Clerks -
CITY NonHQ

JOB SLOT COMMENTS: TOUR 2 SCHEDULE AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED.
HEAVY LIFTING AND PROLONGED STANDING REQUIRED#

#

QUALIFICATIONS :
SECTION:
WORK SCHEDULE: 0800-1630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :
VACATED BY : Amy Lockhart EMP ID: 4323 ON DATE: 02/01/2019

JOB ID: 71299127 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 21075954 TOUR II GMF CLERKS SALT LAKE Clerks -
CITY NonHQ

JOB SLOT COMMENTS: TOUR 2 AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY
LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS :
SECTION:
WORK SCHEDULE: 0800-1630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :
VACATED BY : JENNIFER Stowers EMP ID: 789 ON DATE: 01/18/2019

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JOB ID: 71299164 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01019244 TOUR III - GMF CLERKS, PL SALT LAKE Clerks -
320/321 CITY NonHQ

JOB SLOT COMMENTS: AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY LIFTING AND
PROLONGED STANDING REQUIRED#

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QUALIFICATIONS :
SECTION:
WORK SCHEDULE: 1630-0100-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
16:30 01:00 030	16:30 01:00 030	16:30 01:00 030	16:30 01:00 030	16:30 01:00 030	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :
VACATED BY : Britney Chanhmany EMP ID: 7932 ON DATE: 02/01/2019

JOB ID: 71299191 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 21075954 TOUR II GMF CLERKS SALT LAKE Clerks -
CITY NonHQ

JOB SLOT COMMENTS: TOUR 2 AUTOMATED LETTERS/AFCS AND OTHER DUTIES AS ASSIGNED. HEAVY
LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS :
SECTION:
WORK SCHEDULE: 0800-1630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
08:00 16:30 030	08:00 16:30 030	08:00 16:30 030	OFF OFF OFF	OFF OFF OFF	08:00 16:30 030	08:00 16:30 030

POSTING COMMENTS :
VACATED BY : MIGUEL VEGA ORTIZ EMP ID: 3033 ON DATE: 01/18/2019

JOB ID: 70642108 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time
Bidding Vacant 01017111 ENCODING OPERATIONS UNIT SALT LAKE Clerks -
TOUR III CITY REC NonHQ

JOB SLOT COMMENTS: This is an FTF duty assignment. Schedules and N/S days may change
weekly. If awarded this bid, you must call the Resource Center at 801-
973-5501 for your schedule

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT
SECTION:
WORK SCHEDULE: 1945-0415-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
19:45 04:15 030	19:45 04:15 030	19:45 04:15 030	19:45 04:15 030	OFF OFF OFF	OFF OFF OFF	19:45 04:15 030

POSTING COMMENTS :
VACATED BY : JESSICA MACIE EMP ID: 4940 ON DATE: 02/01/2019

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JOB ID: 71135932 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT TOUR III SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1200-2030-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
12:00	20:30	030	12:00	20:30	030	OFF	OFF	OFF	OFF	OFF	OFF	12:00	20:30	030	12:00	20:30	030

POSTING COMMENTS :

VACATED BY : Kelley Severinsen EMP ID: 2520 ON DATE: 02/01/2019

JOB ID: 71149700 0356-10XX GRP LDR DATA CONVERSION OPERATOR KP0012 P7 06 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

Qualification to bid-Must be a current REC site employee. To have keyed successfully for at least 6 months (including non-career time) as a Data Conversion Operator#

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QUALIFICATIONS : 473 BATTERY
714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0600-1430-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Melissa Ritter EMP ID: 2287 ON DATE: 02/01/2019

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JOB ID:71167158 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0630-1500-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : KRISTINA GARRETT EMP ID: 9998 ON DATE: 02/01/2019

JOB ID:71291851 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time

Bidding Vacant 01017109 ENCODING OPERATIONS UNIT TOUR I SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 2130-0600-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
21:30	06:00	030	21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030

POSTING COMMENTS :

VACATED BY : Kelsey Abbott EMP ID: 1676 ON DATE: 01/18/2019

JOB ID:71373096 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT TOUR III SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

THIS IS AN FTF DUTY ASSIGNMENT. SCHEDULES AND N/S DAYS MAY CHANGE WEEKLY. IF AWARDED THIS BID, YOU MUST CALL THE RESOURCE CENTER AT 801-973-5501 FOR YOUR SCHEDULE

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1815-0245-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
18:15	02:45	030	18:15	02:45	030	OFF	OFF	OFF	OFF	OFF	18:15	02:45	030	18:15	02:45	030	18:15	02:45	030

POSTING COMMENTS :

VACATED BY : ERIN BOMAN EMP ID: 3777 ON DATE: 02/01/2019

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JOB ID: 71387978 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR III LDC:15 EG:1=Full Time

Bidding Vacant 01017111 ENCODING OPERATIONS UNIT TOUR III SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 1200-2030-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
12:00	20:30	030	OFF	OFF	OFF	OFF	OFF	OFF	12:00	20:30	030	12:00	20:30	030	12:00	20:30	030

POSTING COMMENTS :

VACATED BY : ASHLEY RILEY EMP ID: 7549 ON DATE: 02/01/2019

JOB ID: 95566992 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR I LDC:15 EG:1=Full Time

Bidding Vacant 01017109 ENCODING OPERATIONS UNIT TOUR I SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0100-0930-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
01:00	09:30	030	01:00	09:30	030	OFF	OFF	OFF	OFF	OFF	01:00	09:30	030	01:00	09:30	030	01:00	09:30	030

POSTING COMMENTS :

VACATED BY : PAUL CHAP EMP ID: 6988 ON DATE: 02/01/2019

JOB ID: 95690599 0356-09XX DATA CONVERSION OPERATOR KP0007 P7 05 TOUR II LDC:15 EG:1=Full Time

Bidding Vacant 01017110 ENCODING OPERATIONS UNIT TOUR II SALT LAKE CITY REC Clerks - NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 714 DATA ENTRY (V1.1) HIGH
DCO CBIT

SECTION:

WORK SCHEDULE: 0400-1230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
04:00	12:30	030	04:00	12:30	030	OFF	OFF	OFF	OFF	OFF	04:00	12:30	030	04:00	12:30	030	04:00	12:30	030

POSTING COMMENTS :

VACATED BY : Nancy Saxton EMP ID: 8582 ON DATE: 02/01/2019

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JOB ID:71990108 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR I LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 01018568 Dwntrwn Win Clk PL 003 DOWNTOWN SALT LAKE CITY Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING/PROLONGED STANDING REQUIRED. OTHER DUTIES AS ASSIGNED.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0200-1030-30L-Su-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
02:00	10:30	030	OFF	OFF	OFF	02:00	10:30	030	02:00	10:30	030	02:00	10:30	030	OFF	OFF	OFF	02:00	10:30	030

POSTING COMMENTS :

VACATED BY : Melissa Hosie EMP ID: 8364 ON DATE: 02/01/2019

JOB ID:70452475 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 1500-2330-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	OFF	OFF	OFF	15:00	23:30	030	15:00	23:30	030	15:00	23:30	030	15:00	23:30	030	15:00	23:30	030

POSTING COMMENTS :

VACATED BY : Kathleen Lund EMP ID: 464 ON DATE: 02/01/2019

JOB ID:95484157 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 LDC:17 EG:1=Full Time
Bidding Vacant 20949526 ASF OPERATIONS TOUR-II SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: HEAVY LIFTING AND PROLONGED STANDING REQUIRED

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0900-1730-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
09:00	17:30	030	09:00	17:30	030	OFF	OFF	OFF	OFF	OFF	09:00	17:30	030	09:00	17:30	030	09:00	17:30	030

POSTING COMMENTS :

VACATED BY : Sheldon Kirkham EMP ID: 7942 ON DATE: 02/01/2019

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JOB ID: ~~95671824~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 LDC:13 EG:1=Full Time
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: SPBS/ULS OTHER DUTIES AS ASSIGNED
HEAVY LIFTING/PROLONGED STANDING REQUIRED
CMS Job Slot ID: 9267746

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : MARSHA WRIGHT EMP ID: 2700 ON DATE: 01/18/2019

JOB ID: ~~95707356~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 LDC:14 EG:1=Full Time
Bidding Vacant 20949531 ASF CLERKS SPBS TOUR-III SALT LAKE CITY ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: SPBS/ULS AND OTHER DUTIES AS ASSIGNED
CMS Job Slot ID: 9267756
Heavy Lifting and Prolonged Standing Required

QUALIFICATIONS : SPBS DEXTERITY

SECTION:

WORK SCHEDULE: 1700-0130-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030

POSTING COMMENTS :

VACATED BY : STEVEN CHILDS EMP ID: 7425 ON DATE: 11/23/2018
